

MINUTES



BUDGET WORKSHOP  
&  
REGULAR BOARD OF DIRECTORS MEETING  
HIDALGO COUNTY APPRAISAL DISTRICT  
4405 South Professional Drive  
Edinburg, Texas

June 10, 2020

BOARD MEMBERS PRESENT: Richard A. Garza, Chairman  
Albert Cardenas, Vice-Chairman  
Amador Requenez, Secretary  
Eddy Betancourt, Member  
Joe D Olivarez, Member  
Pablo "Paul" Villarreal, Jr. Member

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Rolando Garza, RPA, Chief Appraiser  
Lydia Elizondo, Finance/Personnel Director  
Janie Espinoza, Executive Secretary  
Richard Talbert, HCAD Legal Counsel

NOTICE had been posted that on the 10<sup>th</sup> day of June 2020, the Hidalgo County Appraisal District Board of Directors would hold a Budget Workshop for 2021 at 3:00 p.m. immediately followed by a Regular Board of Directors meeting at 4405 S. Professional Drive, Edinburg, Texas, to consider the below items:

**Budget Workshop**

ITEM 1. DECLARATION OF QUORUM AND CALL TO ORDER - Mr. Richard Garza, Chairman of the Board determined a quorum was present and called the meeting to order at 3:07 p.m.

ITEM 2. PLEDGE OF ALLEGIANCE - Mr. Richard Garza, Chairman of the Board requested for Mr. Rolando Garza, Chief Appraiser to lead the Board in the Pledge of Allegiance.

ITEM 3. 2021 BUDGET WORKSHOP -

a. Open Budget Workshop -

Mr. Rolando Garza Chief Appraiser presented the Proposed 2021 Budget to the Board and briefly reviewed the increases or decreases with the Board as follows:

2021 PROPOSED BUDGET

<u>ITEM DESCRIPTION:</u>	2019 EXPENDITURES	2020 BUDGET	2021 PROPOSED BUDGET	PERCENTAGE FROM 2020 TO 2021
<b><u>Payroll (1.00)</u></b>				
1.01 Salaries	\$ 4,731,014.61	\$ 5,079,046.00	\$ 5,251,426.00	3.4%
1.02 Overtime	\$ 15,227.90	\$ 30,000.00	\$ 20,000.00	-33.3%
1.03 Medicare <i>1.45% of gross wages per emp. hired after Mar 1986</i>	\$ 60,777.99	\$ 75,000.00	\$ 75,000.00	0.0%
1.04 Unemployment Insurance <i>\$9,000. Reportable per employee</i>	\$ 1,120.39	\$ 25,000.00	\$ 25,000.00	0.0%
1.05 Worker's Compensation <i>\$1.02 per \$100 of annual salary for appraisers \$.45 per \$100 of annual salary for Administrative Personnel and Clerical Personnel \$4.97 per \$100 of annual salary for Custodians</i>	\$ 19,736.54	\$ 27,000.00	\$ 20,000.00	-25.9%
1.06 Temporary/Part Time Employees	\$ 41,580.18	\$ 30,000.00	\$ 32,000.00	6.7%
<b>Payroll Sub Total:</b>	<b>\$ 4,869,457.61</b>	<b>\$ 5,266,046.00</b>	<b>\$ 5,423,426.00</b>	
<b><u>EMPLOYEE BENEFITS (2.00)</u></b>				
2.01 Retirement ( <i>12.85% for 2021</i> )	\$ 603,782.90	\$ 650,000.00	\$ 680,000.00	4.6%
2.02 Health Insurance <i>\$654 X 10% (\$720 X 96 emp X 12)</i>	\$ 713,192.34	\$ 786,500.00	\$ 825,000.00	4.9%
2.03 Life Insurance <i>Life - \$28.00 per emp per mo.</i>	\$ 30,827.50	\$ 36,000.00	\$ 36,000.00	0.0%
2.04 Disability Insurance <i>Disability - 68% of Salaries</i>	\$ 31,954.41	\$ 32,000.00	\$ 36,000.00	12.5%
<b>Employee Benefits Sub Total</b>	<b>\$ 1,379,757.15</b>	<b>\$ 1,504,500.00</b>	<b>\$ 1,577,000.00</b>	
<b><u>TRAVEL &amp; EDUCATION (3.00)</u></b>				
3.01 Professional Travel & Education ( <i>BOD</i> )	\$ 19,475.44	\$ 26,000.00	\$ 22,000.00	-15.4%
3.02 Professional Travel & Education ( <i>ARB</i> )	\$ 17,792.77	\$ 18,000.00	\$ 20,000.00	11.1%
3.03 Professional Travel & Education ( <i>Staff</i> ) <i>Required by law that District provide personnel with educational courses</i>	\$ 53,812.66	\$ 82,000.00	\$ 65,000.00	-20.7%
3.04 Mileage - <i>on automobile used for business Est 5,000 miles @ \$.53</i>	\$ 207.23	\$ 4,000.00	\$ 1,500.00	-62.5%
3.05 Car Allowance ( <i>\$1,000 mthly - Chief Appraiser; \$450 - Asst. Chief Appraiser</i> )	\$ 18,600.00	\$ 18,600.00	\$ 23,400.00	25.8%
3.06 Gasoline Expense	\$ 17,327.37	\$ 30,000.00	\$ 25,000.00	-16.7%
<b>Travel &amp; Education Sub total</b>	<b>\$ 127,215.47</b>	<b>\$ 178,600.00</b>	<b>\$ 156,900.00</b>	

**2021 PROPOSED BUDGET**

<u>ITEM DESCRIPTION:</u>	2019 EXPENDITURES	2020 BUDGET	2021 PROPOSED BUDGET	PERCENTAGE FROM 2020 TO 2021
<b>APPRAISAL EXPENSES (4.00)</b>				
4.01 Minerals & Utilities Appraisals	\$ 245,000.00	\$ 250,000.00	\$ 260,000.00	4.0%
4.02 Maps & Mapping Supplies	\$ 6,462.05	\$ 6,500.00	\$ 8,000.00	23.1%
4.03 Appraisal Supplies ( <i>Measuring Equipment</i> )	\$ 1,865.81	\$ 3,500.00	\$ 3,500.00	0.0%
4.04 Library and Appraisal Manuals ( <i>Subscriptions/Publications/etc</i> )	\$ 33,827.51	\$ 30,000.00	\$ 40,000.00	33.3%
4.05 Professional Membership Fees & Dues ( <i>Association Membership/TDLR/etc</i> )	\$ 6,864.40	\$ 12,000.00	\$ 12,000.00	0.0%
4.06 Advertising	\$ 14,454.40	\$ 18,000.00	\$ 18,000.00	0.0%
4.07 Appraisal Review Board Expenses ( <i>Meetings/Supplies/Legal fees - \$150 for every 4 hours</i> )	\$ 121,320.12	\$ 90,000.00	\$ 100,000.00	11.1%
4.08 Other Professional Services	\$ -	\$ -	\$ 300,000.00	0.0%
Appraisal Expenses Sub Total	\$ 429,794.29	\$ 410,000.00	\$ 741,500.00	
<b>FACILITY &amp; OPERATIONAL EXPENSES (5.00)</b>				
5.02 Utilities and Services ( <i>Water, electricity,garbage pickup</i> )	\$ 42,415.01	\$ 70,000.00	\$ 60,000.00	-14.3%
5.03 Building and Grounds supplies	\$ 11,875.17	\$ 18,000.00	\$ 18,000.00	0.0%
5.04 Building and Grounds Maintenance	\$ 147,163.10	\$ 20,000.00	\$ 25,000.00	25.0%
5.04.1 Building and Grounds Fixtures/Repairs	\$ 12,072.43	\$ 100,000.00	\$ 60,000.00	-40.0%
5.05 Miscellaneous Office Expense	\$ 12,137.06	\$ 22,000.00	\$ 22,000.00	0.0%
5.06 Telephone Expense	\$ 20,057.43	\$ 22,000.00	\$ 22,000.00	0.0%
5.07 Wireless Internet	\$ 4,740.00	\$ 8,000.00	\$ 6,000.00	-25.0%
5.08 Cellular Phone Allowance	\$ 27,480.00	\$ 30,000.00	\$ 30,000.00	0.0%
5.09 Postage Meter Rent	\$ 12,066.27	\$ 15,000.00	\$ 15,000.00	0.0%
5.10 Postage	\$ 165,501.77	\$ 150,000.00	\$ 170,000.00	13.3%
5.11 Copy Machine Rent	\$ 25,936.36	\$ 28,000.00	\$ 28,000.00	0.0%
5.12 Office Supplies	\$ 83,878.03	\$ 90,000.00	\$ 90,000.00	0.0%
5.13 Safety Equipment & Training	\$ 6,814.98	\$ 12,000.00	\$ 10,000.00	-16.7%
5.14 Forms and Printing	\$ 74,009.75	\$ 75,000.00	\$ 85,000.00	13.3%
5.15 Furniture and Equipment ( <i>see attached list</i> )	\$ 65,206.65	\$ 110,900.00	\$ 122,950.00	10.9%
5.16 Landscaping & Lawn Expense	\$ 12,691.72	\$ 15,000.00	\$ 15,000.00	0.0%
5.17 Office Remodeling ( <i>Architectural Services &amp; Remodeling</i> )	\$ 1,910.00	\$ 30,000.00	\$ 30,000.00	0.0%
5.18 Security Services ( <i>Officer/Argus Security/Surveillance</i> )	\$ 36,225.37	\$ 40,000.00	\$ 40,000.00	0.0%
5.19 Uniform Expense ( <i>Shirts with logo</i> )	\$ 18,153.72	\$ 24,000.00	\$ 20,000.00	-16.7%
5.20 GPS System Expense	\$ 18,576.00	\$ 20,000.00	\$ 20,000.00	0.0%
5.21 Drug/Alcohol Testing Services Expense	\$ 935.00	\$ 2,500.00	\$ 2,000.00	-20.0%
5.23 Vehicle Expense ( <i>Maintenance, Repairs, etc</i> )	\$ 13,315.06	\$ 32,000.00	\$ 25,000.00	-21.9%
5.24 Parking Lot Expense	\$ 18,108.51	\$ 40,000.00	\$ 30,000.00	-25.0%
5.25 Vehicle - Purchase	\$ 18,725.00	\$ 50,000.00	\$ 35,000.00	-30.0%
Facility & Operational Expenses Sub Total	\$ 849,994.39	\$ 1,024,400.00	\$ 980,950.00	
<b>COMPUTER COSTS (6.00)</b>				
6.02 Software Maintenance- Technical Assistance Plan	\$ 194,409.90	\$ 202,000.00	\$ 220,000.00	8.9%
6.03 Software Maintenance - ESRI	\$ 10,780.25	\$ 15,000.00	\$ 15,000.00	0.0%
6.04 Hardware Maintenance - Servers	\$ -	\$ 10,000.00	\$ 10,000.00	0.0%
6.05 Hardware Maintenance - Printers	\$ 960.00	\$ 5,000.00	\$ 2,000.00	-60.0%
6.07 GIS Services ( <i>Pictometry</i> )	\$ 279,265.00	\$ 300,000.00	\$ 300,000.00	0.0%
6.08 Other Maintenance- <i>Virus software and upgrades of peripheral equipment not under contract</i>	\$ 28,416.41	\$ 30,000.00	\$ 32,000.00	6.7%
6.09 Software Expense - <i>Exemption/Deeds</i>	\$ -	\$ -	\$ 175,000.00	0.0%
Computer Costs Sub Total	\$ 513,831.56	\$ 562,000.00	\$ 754,000.00	

**2021 PROPOSED BUDGET**

<u>ITEM DESCRIPTION:</u>	2019 EXPENDITURES	2020 BUDGET	2021 PROPOSED BUDGET	PERCENTAGE FROM 2020 TO 2021
<b><u>VIDEO &amp; IMAGING COSTS (7.00)</u></b>				
7.01 Digital Cameras	\$ 2,232.49	\$ 4,000.00	\$ 4,000.00	0.0%
7.02 Document Imaging ( <i>Converting Records into Digital Imaging</i> )	\$ 28,487.72	\$ 40,000.00	\$ 40,000.00	0.0%
Video & Imaging Costs Sub Total	\$ 30,720.21	\$ 44,000.00	\$ 44,000.00	
<b><u>LEGAL AND AUDIT (8.00)</u></b>				
8.01 Legal - <i>est expenses for BOD/ARB meetings and litigation</i>	\$ 150,105.86	\$ 145,000.00	\$ 155,000.00	6.9%
8.02 Audit - <i>annual audit fees and consulting services</i>	\$ 9,250.00	\$ 10,000.00	\$ 10,000.00	0.0%
8.03 Other consulting fees- <i>Appraisal on lawsuits</i>	\$ 26,211.64	\$ 40,000.00	\$ 35,000.00	-12.5%
8.04 Arbitration	\$ 450.00	\$ 5,500.00	\$ 5,000.00	-9.1%
Legal and Audit Sub Total	\$ 186,017.50	\$ 200,500.00	\$ 205,000.00	
<b><u>INSURANCE (9.00)</u></b>				
9.01 Liability Coverage- <i>Auto coverage</i> <i>General Liability</i> <i>Errors &amp; Omissions</i>	\$ 22,142.26	\$ 28,000.00	\$ 28,000.00	0.0%
9.02 Personal Property Coverage- <i>Real &amp; Personal Coverage</i> <i>Crime Coverage</i>	\$ 9,032.52	\$ 10,000.00	\$ 12,000.00	20.0%
Insurance Expense Sub Total	\$ 31,174.78	\$ 38,000.00	\$ 40,000.00	
<b>GRAND TOTALS</b>	<b>\$ 8,417,962.96</b>	<b>\$ 9,228,046.00</b>	<b>\$ 9,922,776.00</b>	<b>7.5%</b>

b. Close 2021 Budget Workshop -

After review of the 2021 Proposed Budget, Mr. Richard Garza, Chairman of the Board, closed the 2021 Budget Workshop at 3:24 p.m.

ITEM 4. OPEN REGULAR MEETING - Mr. Richard Garza, Chairman of the Board opened the regular scheduled meeting at 3:24 p.m.

ITEM 5. REVIEW AND CONSIDER THE APPROVAL OF THE MINUTES FOR THE REGULAR SCHEDULED MEETING HELD APRIL 8, 2020- Mr. Albert Cardenas, Vice-Chairman of the Board motion to approve the minutes of the meeting held April 8, 2020. Mr. Amador Requenez, Secretary of the Board seconded the motion. Motion passed unanimously.

ITEM 6. PUBLIC COMMENTS ON APPRAISAL DISTRICT AND APPRAISAL REVIEW BOARD POLICIES AND PROCEDURES – Mrs. Lydia Elizondo, Finance/Personnel Director informed the Board there were no taxpayers present for public comments.

**ITEM 7. REPORT FROM LIAISON OFFICER** - Mrs. Lydia Elizondo, Liaison Officer reported to the Board she received a complaint forwarded by Mr. Jorge Gonzalez, Assistant Chief Appraiser from Mr. Andre Diaz on June 3, 2020. This email is about a complaint filed against Ms. Kellie Flores, Chairman of the Appraisal Review Board. Mr. Diaz stated Ms. Flores was aggressive and had “kicked” him out of the hearing. Mr. Rolando Garza, Chief Appraiser briefly explained the incident to the Board. Mr. Diaz presented his case before the ARB via Webex Video Conference. After the hearing was finished, Mr. Diaz kept “coming” in to the meeting, which at this time Ms. Farias had him “kicked” out. Mrs. Lydia Elizondo informed the Board she had responded to Mr. Diaz apologizing on behalf of the Appraisal District and advised Mr. Diaz that he could appeal the ARB’s ruling by either filing an appeal in district court or through Binding Arbitration.

**ITEM 8. ACCOUNTING & FINANCE REPORTS** - Mrs. Lydia Elizondo, Finance/Personnel Director– The Board was provided with the **April** and **May** Accounting and Finance Reports. Mr. Richard Garza, Chairman, requested the report for May be explained to them.

a. Accounts Receivable -

Mrs. Elizondo explained the Accounts Receivable report for **the month of May**. Mrs. Elizondo’s report reflected the following entities delinquent with their assessment fees as follows:

	Accounts Receivable				
	2020 1st Quarter	2020 2nd Quarter	2020 3rd Quarter	2020 4th Quarter	2019 4th Quarter
Special Entities		EMS #3, EMS #4, Delta Lake Irrg Dist. Red Sands GCD			EMS #3 Red Sands GCD
Cities	City of Palmview	City of Palmview			
ISD’S		Weslaco ISD			

b. Balance Sheet –

Mrs. Elizondo explained the Balance Sheet in detail to the Board. After further review of the Balance Sheet, no discussion was held.

c. Budget Report -

Mrs. Elizondo explained the Budget Report in detail to the Board. After further review of the Budget Report, no discussion was held.

d. Disbursements -

The Board was provided with a list of disbursements for the month of May. Mrs. Elizondo stated she would answer any questions the Board had regarding the list of disbursements. After further review of the list of disbursements no discussion was held.

8e. Collection Summary Report for Un-rendered Personal Property -

Mrs. Elizondo explained the Collection Summary Report in detail to the Board. Mrs. Elizondo’s report reflected the following amounts collected for the month of May.

Hidalgo County Appraisal District Collection Summary Report for Un-rendered Personal Property (5%) May 2020		
HCAD Penalties From Entities (5%)		
County of Hidalgo		
Total for The month of May 2020		\$ -
Total Year-to-date (HCAD Penalties (5%))		\$31,379.70

ITEM 9. SUBMISSION OF 2021 BUDGET –

a. Set Public Hearing for 2021 Budget -

Mr. Garza, Chief Appraiser stated all entities had been sent a copy of the Proposed 2021 Budget. Mr. Garza was recommending the Board hold a Public Hearing in July before the regular scheduled meeting at 3:00 p.m.

ITEM 10. DISCUSSION AND POSSIBLE ACTION ON DEED SOFTWARE (JUST APPRAISED) FOR REMAINDER OF FY 2020-

Mr. Garza, Chief Appraiser explained to the Board, he was looking into the purchase of a new deed and exemptions software. This software streamlines the change of ownership process thru the County Clerk’s office, which would help the Appraisal District process ownership changes faster and more accurately. Mr. Garza further stated he is proposing this software program for 2021. However, Just Appraised has offered this software for the 6 months remaining of 2020 for \$10, 000 per month for both programs to start in July 2020. Mr. Rolando Garza is recommending purchasing this program for the remaining 6 months. Mr. Talbert, HCAD legal counsel advised Mr. Garza the bidding requirements requests for proposals over \$50,000 to one entity. After discussion by the Board, Mr. Garza, Chief Appraiser stated he would provide Mr. Talbert, HCAD legal counsel with the legal documents and have him review it. Mr. Garza recommended for the Board to table Item 10 and place it back on the agenda in July for Board Approval.

ITEM 11. CHIEF APPRAISERS REPORT, Mr. Rolando Garza, Chief Appraiser -

11a. Report on Employee’s Hired and Vacant Positions -

Mr. Garza informed the Board he currently had three vacancies, one for Data Entry Operator in the Property Records department due to a promotion of Ms. Wendy Cantu and the other two vacancies in for Data Entry Operators in the Real Estate department due to one resigning and the other moving out of state. Mr. Garza also stated he had filled the Secretary position in the Real Estate department, which was vacant due to a transfer from within, a Head Data Entry Operator in the Property Records department, which was also a transfer from within, and Mr. Noel Perez for the Exemptions Specialist position in the Property Records department previously an EMT dispatcher.

11b. Telephone Conference with McAllen ISD on April 29, 2020 regarding 2020 Preliminary Values-

Mr. Garza informed the Board he had a telephone conference with McAllen ISD relating to the 2020 values for McAllen ISD. Mr. Garza stated he was anticipating an overall increase in values of 3-4% for 2020.

ITEM 12. DISCUSSION AND POSSIBLE ACTION ON HEALTH INSURANCE PLAN FOR RETIREES– Mr. Rolando Garza, Chief Appraiser is asking for approval on the modification made to the current health insurance plan for retirees. This modification has been reviewed by Mr. Talbert HCAD legal counsel.

After further discussion, Mr. Amador Requenez, Secretary of the Board made a motion to accept the Chief Appraisers recommendation for approval on the modification made to the current health insurance plan for retirees. Mr. Eddy Betancourt, Board member seconded the motion. Motion passed unanimously.

ITEM 13. DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF QUALIFIED REPLACEMENT BENEFIT ARRANGEMENT-

Mr. Rolando Garza, Chief Appraiser informed the Board that the Qualified Replacement Benefit is an agreement between the Appraisal District and the Retirement System in case an employee goes over the maximum amount allowed to the retiree by law. The retirement system will still pay the employee, however they will only pay up to the maximum amount and the remainder will go back to the Appraisal District. Retirees will receive that portion from the Appraisal District

After further discussion, Mr. Amador Requenez, Secretary of the Board made a motion to accept the Chief Appraisers recommendation to approve the Qualified Replacement Benefit Arrangement between the Appraisal District and the Texas County and District Retirement System. . Mr. Eddy Betancourt, Board member seconded the motion. Motion passed unanimously.

ITEM 14. STATUS REPORT ON 2018 PRELIMINARY VALUES -

14a. 2020 Preliminary Values -

Mr. Garza, Chief Appraiser provided the Board with a spreadsheet of the 2020 Preliminary Values. Mr. Garza informed the Board he was predicting values countywide for 2020 and would be increasing by 3% from 2019.

14b. Notices of Appraised Value mailed April 17, 2020 & Notices of Appraised Value mailed May 8, 2020 –Mr. Garza informed the Board on April 17, 2020 he had mailed out 150,000 Notices on Real Property.

ITEM 15. APPRAISAL REVIEW BOARD & ACTION IF NEEDED -

15a. ARB member’s attendance report -

Prior to the meeting, the Board was provided with a copy of the “ARB Attendance Report” on the current ARB members. The report reflected very good attendance from the ARB.

15b. Submission of 2020 records -

Mr. Garza informed the Board the 2020 records were submitted to the Appraisal Review Board during their regular scheduled meeting on May 19, 2020.

15c. Update on 2020 ARB Protest Hearings-

Mr. Garza informed the Board the 2020 hearings had begun on June 1, 2020. Mr. Garza informed the Board as of June 8, 2020 there had been 34,738 protests filed, and 60% of those were online.

ITEM 16. DISCUSSION AND POSSIBLE ACTION TO APPEAL ORDER OF DETERMINATION ON PROTESTED ACCOUNTS- Mr. Rolando Garza, Chief Appraiser informed the board he had placed this item as a cautionary item only. If at any time, the Chief Appraiser does not agree with any Order of Determination on a protested account from the ARB, Chief appraiser has the option to file a lawsuit. Before doing so, he needs the approval from the Board of Directors.

ITEM 17. DISCUSSION OF ITEMS TO BE PLACED ON FUTURE BOARD OF DIRECTORS AGENDA – The above item is a standard item on the Board of Directors agenda.

### **CONSENT AGENDA**

ITEM 18. DEPARTMENT REPORTS - a. Property Records; b. Real Estate; c. Personal Property; d. Data Processing; e. Market Analysis; f. GIS/Mapping; g. HCAD Safety Coordinator's Report -

Item 18 a. Property Records - Mrs. Blanca Perez, Supervisor - The Board was provided with a copy of the monthly report for the Property Records department for their review.

Item 18 b. Real Estate - Mr. Rolando Mejia, Supervisor - The Board was provided with a copy of the monthly report for the Real Estate department for their review.

Item 18 c. Personal Property - Mr. Javier Gonzalez, Supervisor - The Board was provided with a copy of the monthly report for the Personal Property department for their review.

Item 18d. Data Processing - Mr. George Gandara, Data Processing Supervisor - The Board was provided with a copy of the monthly report for the Data Processing department for their review.

Item 18e. Market Analysis - Mrs. Eva Quintanilla, Supervisor - The Board was provided with a copy of the monthly report for the Market Analysis department for their review.

Item 18f. GIS/Mapping - Mr. Polo Olivarez, Supervisor - The Board was provided with a copy of the monthly report for the GIS/Mapping department for their review.

Item 18g. HCAD Safety Coordinator's Report - Safety Coordinator – No activities were reported for the month.

### **EXECUTIVE SESSION**

ITEM 19. PERSONNEL MATTERS-EXECUTIVE SESSION AS AUTHORIZED BY SECTION 551.074 OF THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE - No action was taken on this item.

ITEM 20. PENDING LITIGATION-EXECUTIVE SESSION-PURSUANT TO THE TEXAS GOVERNMENT CODE, SECTION 551.071 OF THE TEXAS OPEN MEETINGS ACT –No action taken under Executive Session.



**REGULAR SESSION**

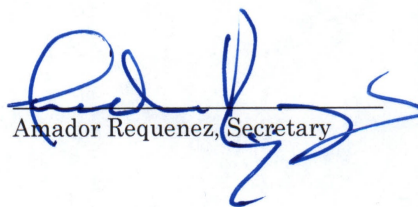
ITEM 21. POSSIBLE ACTION ON EXECUTIVE SESSION ITEMS - No action taken on either Item 19 or 20.

ADJOURNMENT - There being no further business before the Board, meeting adjourned at 4:10 p.m.

Board Minutes approved this 8<sup>th</sup> day of July 2020.



Richard A. Garza, Chairman



Amador Requenez, Secretary